



Full Council Meeting Summons Monday 14 July 2025, 7.30 pm start
Whittle-le-Woods Village Hall

Dear Councillor

You are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council to consider the items detailed on the attached agenda.

If you are unable to attend, please could you submit an apology to the Clerk.

Yours sincerely

D Platt

D Platt
Locum Clerk to the Council
Issued: 8 July 2025

Meeting arrangements Full Council Meeting
Monday 14 July 2025, 7.30 pm start
Whittle-le-Woods Village Hall

Agenda

1. Apologies
2. Declarations of interest and dispensation considerations
Members are reminded of their responsibility to declare any interest in respect of any matters contained or brought up at any point in this meeting, in accordance with the current Code of Conduct. Council will consider any dispensation requests submitted.
3. Minutes of previous Council meetings to be approved, or received at a later date
4. Statutory Business
 - 4.1 Councillor vacancy update – see circulated application
 - 4.2 Planning - Consider planning report, approve responses and ratify responses made between meetings or to meet deadlines.
5. Financial items
 - 5.1 Consider and approve expenditures in the circulated report, and any after the agenda, submitted to the meeting
 - 5.2 CIL budget – consider a request to allocate a sum toward the creation/placing of village entrance signs
 - 5.3 Update on Unity Trust Bank Account

6. Project updates from Councillors

Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.

7. Council meeting schedule

Council meetings are each second Monday of the month, 12 months a year. Proposal is to delete the August meeting from the calendar.

8. Council Pension Scheme consideration

Consider the costs and suitability of the current scheme and whether Council should consider expert advice on other options for providing a pension scheme for the Council

9. Matters for information

Notify the Chair prior to the meeting starts of any item to be raised under this section. Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.

10. Exclusion of Press and Public

It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business - pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960¹ and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972².

11. Recruitment update

12. Consider Locum costs

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¹ <https://www.legislation.gov.uk/ukpga/Eliz2/8-9/67/section/1>

² <https://www.legislation.gov.uk/ukpga/1972/70/schedule/12A>

Item 4.2 Planning

APPLICATIONS

App Number	Address and description	
25/00516/CLPU	Application for a certificate of lawfulness for a proposed dormer to side roof slope 82 Derek Road Whittle-le-woods Chorley PR6 7LZ	
25/00435/FUL	Residential development comprising of a pair of double storey semi-detached dwellings. Open for comment icon 15 Hillside Crescent Whittle-le-woods Chorley PR6 7LU	
25/00531/CLPUD	Application for a certificate of lawfulness for a proposed single storey rear extension 11 Magill Close Whittle-le-woods Chorley PR6 7FW	
25/00518/MNMA	Minor non-material amendment to planning permission ref: 24/00242/FUL (Erection of 6no. dwellings following demolition of outbuildings) in order to alter the design of the detached garages to plots 2 and 3 and window/door alterations to rear elevations of plots 3 and 4 Rotherham Top Farmhouse Preston Road Whittle-le-woods Chorley PR6 7PG	
25/00517/FUL	Section 73 application to vary condition no. 4 (approved plans) of planning permission ref: 24/00242/FUL (Erection of 6no. dwellings following demolition of outbuildings) in order to alter the design of the approved dwelling at plot no. 8 Open for comment icon Rotherham Top Farmhouse Preston Road Whittle-le-woods Chorley PR6 7PG	
25/00538/CLPUD	Application for a certificate of lawfulness for a proposed single storey rear extension (following demolition of existing conservatory) 22 St Helens Road Whittle-le-woods Chorley PR6 7NQ	
25/00590/TPO	Application for works to a protected tree - Chorley BC TPO 9 (Whittle-le-Woods) 1987: T1 Oak Fell Open for comment icon 115 Preston Road Whittle-le-woods Chorley PR6 7PJ	
25/00590/TPO	Application for works to a protected tree - Chorley BC TPO 9 (Whittle-le-Woods) 1987: T1 Oak Fell Open for comment icon 115 Preston Road Whittle-le-woods Chorley PR6 7PJ	
25/00556/FULHH	Single storey rear extension (following demolition of conservatory) Open for comment icon 21 Lancashire Drive Buckshaw Village Chorley PR7 7BJ	

Item 4.2 Planning

25/00620/FULHH	Single storey rear extension Open for comment icon The Tree Topps 7 Cow Well Lane Whittle-le-woods Chorley PR6 7HS	
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DECISIONS

App Number	Address and description	Decision
25/00410/FULHH	Single storey side extension, front porch extension and conversion of existing garage in order to facilitate provision of habitable accommodation 215 Preston Road Whittle-le-woods Chorley PR6 7PS	Granted
25/00518/MNMA	Minor non-material amendment to planning permission ref: 24/00242/FUL (Erection of 6no. dwellings following demolition of outbuildings) in order to alter the design of the detached garages to plots 2 and 3 and window/door alterations to rear elevations of plots 3 and 4 Rotherham Top Farmhouse Preston Road Whittle-le-woods Chorley PR6 7PG	Granted
25/00256/FULHH	Detached outbuilding (home gym) (following partial demolition of existing double garage and store). The Paddock Dawson Lane Whittle-le-woods Chorley PR6 7DS	Granted
25/00390/TPO	Application for works to protected trees, Chorley BC TPO 13 (Whittle-le-woods) 1992. T1 Oak Statutory crown-lift over footpath to 3 meters. T23 Ash Remove deadwood. T35 Oak Remove deadwood. T14 Sycamore Crown-lift to 3meters. T16 Sycamore Crown-lift to 3meters. T25 Oak - Crown lift to 3m. T34 Oak - Crown lift to 3m. 4 Riley Place Whittle-le-woods Chorley PR6 7FU	Granted
25/00538/CLPUD	Application for a certificate of lawfulness for a proposed single storey rear extension (following demolition of existing conservatory) 22 St Helens Road Whittle-le-woods Chorley PR6 7NQ	Granted

7. Council meeting schedule

Council meetings are each second Monday of the month, 12 months a year.

Proposal is to delete the August meeting from the calendar.

Consideration to reducing meeting to 11 per year

Previously it has been circulated to give this matter some thought before this meeting.

It may be more productive and, indeed, a better motivated Council, to the benefit of us all.

It has been suggested that by no means all Councils meet for 12 months in a year. Earlier it has been suggested that we omit August as many members would be thinking of (or going on!) holiday at that time and there will not be much business to discuss.

Research suggests our two larger neighbouring Councils both only meet 10 times a year (omitting August and December). Chorley Council do not programme meetings in August.

This small change will give us all time to recharge our batteries, and it will give the Clerk an opportunity to plan her/his own holiday as, currently, in all months he/she will have to be attending Council meetings.

Cllr Colin Evans